

Monitoring Well Information Package

Consulting Company: _____

Contact Person: _____

Drilling Date: _____

Thank you for contracting Kodiak to complete this drilling project. As you have advised that we will be installing groundwater monitoring wells at the site, we are forwarding this information package. The information requested in this package is required for us to file a Well Record, as part of the Regulation 903 of the Ontario Water Resources Act. We have also included a "Permission To File A Well Cluster Record" form for your submission to the property owner, if we are installing more than one well. If you cannot obtain this permission, we are required to file a separate well record for each well installed at the site. After completion of the drilling and when all information is complete, we will require this package be provided to us, so that we may file the record. Ideally, we would like the package returned to us on the day of the drilling, but alternatively you can fax it back to us within a few days after the field work.

Property Owner's Information

First & Last Name (or Company Name) _____

Mailing Address _____

(Please include street address, municipality, and postal code)

Email Address _____

Telephone Number (incl. area code) _____

Well Location Information

Address of Well Location _____

(Please include street address, municipality, and postal code)

Lot _____ Concession _____

County/District/Municipality _____

City/Town/Village _____ Postal Code _____

Well Construction Details *(required for each well)* (Please photocopy this page if more than 3 wells)

Well Number		
Depth of Hole (m)		
Borehole Diameter (cm)		
Casing (riser) Length (m)		
Screen Length (m)		
Static Water Level (mbgs)		
Depth of Bentonite (m)	From:	To:
Date of Completion		
GPS (Zone/Easting/Northing)		

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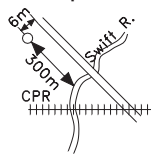
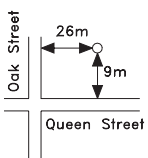
A log of overburden and bedrock (if applicable) materials is required for each well. If the wells are to be reported as a cluster, the log is only required for the **deepest** well at a site.

Depth		Colour	Most Common Material	Other Material	General Description
From:	To:				
		white, grey, blue, green, yellow, brown, red, black	fill, top soil, muck, peat, clay, silt, fine sand, medium sand, coarse sand, gravel, stone, boulders, bedrock		loose, porous, dense, packed, cemented, layered, soft, hard, wood fragments, previously dug or bored, previously drilled



Show the distance to each well as follows:

- Record the distance from the well to the nearest street, measuring along a line which is perpendicular to the street.
- Make a second measurement to another nearby street.
- In rural areas, a township lot line may be used (identify Lot and Concession), or distances to identifiable features.



- Or, provide your own site map, with scale, and show the distances from an identifiable, permanent feature on your map to two nearby streets.
- Don't forget to orient your map with respect to North.

PERMISSION TO FILE A WELL CLUSTER RECORD

Our firm was recently contracted to either install or abandon groundwater monitoring wells at your property. When this type of well is installed or abandoned, provincial law requires us to file a well record with the Ministry of Environment.

The well record does not provide any information about your property use, your business, or information about the structural or environmental qualities of your property. The purpose of the record is simply to inform the Ministry that a well exists at this location, and provide details illustrating that the well has been properly constructed.

We can file a single record for each well, but it is more economical to file one record for the entire cluster of wells. In order to file this “cluster record”, we are required to obtain written permission from the owner of the land. [Ref: Reg 903 16.4(1)4]

It would be most appreciated if you would sign and return the following, so that we can comply with the legislation and file the well record. Faxed copies are acceptable.

If you have any questions about this process, please don't hesitate to contact our offices.

I authorize Kodiak to file a “Master Well Record for Cluster Well Construction” to represent a cluster of wells installed at

(site address)

Name	
Company	
Address	
Signature	

The Ontario legislation pertaining to water well installation is found in the Ontario Water Resources Act (OWRA), and specifically in Ontario Regulation 903 of the Act.